

GENERAL TERMS AND CONDITIONS

Zeiträume
Discover Berlin

Confirmation of registration and invoice

- a) A security deposit in the amount of 200 EUR and a handling charge of 50 EUR are due upon receipt of confirmation of registration. The security deposit will be refunded at the end of the stay and after the property manager has inspected the accommodation, provided that no other liabilities exist.
- b) The deposit amount and the handling charge shall be either
 - transferred immediately to the project account (account details: Spielfeld; Berliner Volksbank, BLZ 10090000, account 5613686004, subject: Zeiträume-Berlin) or
 - paid cash when the Utilization agreement is signed
- c) Upon receipt of payment, the participant is considered bindingly registered and may make full use of the project's services.

Travelling costs and entry permit to Germany

- a) The participant is responsible for his travel to Berlin and (if needed) his entry permit to Germany.

Project's services

- a) The participant is offered a choice of three apartments in Berlin.
- b) Dependent to the participants project the maximum duration of stay in the rented apartment is six months. It is up to the "Zeiträume"-management to decide whether the place may be used 3, 4, 5 or 6 month to the conditions of g). When this period of time expires the participant may make a usual contract with the HOWOGE to rent the place.
- c) The participant rents the apartment at a price that corresponds to the associated operating expenses.

Cancellation of registration

- a) Cancellation of a booked stay in Berlin is possible up to 10 days prior to the scheduled arrival for a handling charge of 50 EUR.
- b) Changing a given stay to another date is possible for a handling charge of 50 EUR up to 10 days prior to arrival.
- c) For later cancellations, the security deposit is charged as cost of cancellation.
- d) We will refrain from charging handling and cancellation fees if a substitute participant has been designated for the stay in question, and this new participant enters into a binding contract by signing our confirmation of registration for the stay in Berlin. The substitute participant has to be approved by the "Zeiträume"-Team.
- e) In case of non-arrival, the security deposit is due in its full amount and cannot be credited at a later date.

Reservation of right to cancel

- a) We are entitled to cancel the prospective customer's participation up to four weeks prior to the scheduled arrival if conditions have changed that affect the stay in any major way.
- b) In this case, paid security deposits will be refunded immediately. We do not accept further claims, in particular claims for compensation.

Duties of the participant

- a) The participant is recommended to attend the monthly meetings of all participants.
- b) He also writes regular e-mails (at least once a month) to the "Zeiträume"-management-team, in which he recalls his activities and outcomes.

Ort, Datum

Unterschrift